

Cleveland Federal Executive Board



News

355 A.J. Celebrezze Federal Building, Cleveland, OH 44199

<http://www.grc.nasa.gov/WWW/OHR/FEB/>

(216) 433-9460



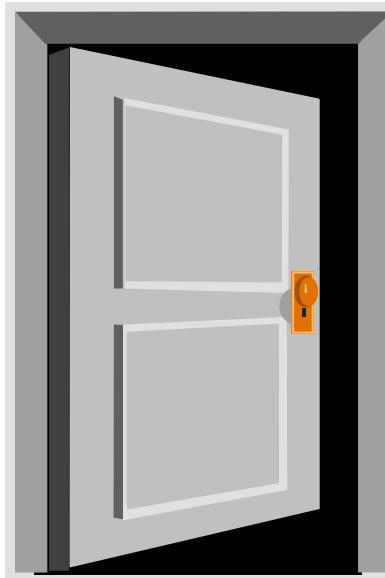
Chairperson's Corner

Ms. Kathy Ainsworth 2005 FEB Chairperson

On behalf of the Cleveland Federal Executive Board (FEB) it is my extreme pleasure to welcome you to the first newsletter from the Cleveland FEB. With the start of our new fiscal year we're looking forward to the challenges FY 2005 will bring. As each of our member agencies (90+) prepare for their respective challenges, we stand ready, willing, and able to assist. Looking back over the past few months, several significant and notable accomplishments were realized through the combined efforts of the FEB, its committees, and volunteers. The balance of this introductory issue will be dedicated to updating you on our most recent endeavors.

Continuity of Operations Plan (COOP)

On July 29, 2004, 46 individuals representing 22 agencies participated in a desktop exercise designed by FEMA/GSA.



Our Door is Always Open

Participants were divided into groups based on their COOP experience. Each group was given a video based emergency scenario to which each responded. The exercise gave participants an opportunity to experience, first hand, the importance of a COOP plan. More importantly, it provided insight and guidance that can be used to develop specific action plans to address actual emergency interruptions in services provided by the respective agencies. Within the next few weeks we expect to receive

detailed lessons learned from data collected by GSA during the exercise. Special thanks to the FEB Emergency Preparedness Subcommittee chaired by the U.S. Coast Guard, the Facilitators, and Scribes, for their efforts in planning and executing the July exercise.

For additional information on COOP training, contact LT Michael Sarnowski, USCG at (216) 902-6102

2004 Harvest for Hunger

On June 22, 2004, Cleveland Mayor Jane Campbell and Patricia Kennedy-Scott, Kaiser Permanente of Ohio, presented the FEB with a certificate of appreciation.

2004 Harvest for Hunger cont....

The certificate, "Harvest for Hunger 2004 Gold Award", is given to campaigns donating between \$15,000 and \$19,999. The FEB was credited with donating over \$18,000. In an effort to thank all who contributed to the federal effort, FEB Chairperson Mack and Executive Director Goin held a luncheon on August 11, 2004, to thank the individual federal agency representatives and chairpersons who helped with the fight against hunger. Additionally, six members of the 2004 CFCLI graduating class, affectionately named: "The Souper Six Hunger Task Force" were included in the celebration, for taking a leadership roles in the campaign, researching past performances, contacting agencies, and spending many hours serving the community in the name of the FEB. The group is also credited with identifying improvement opportunities that will enhance the effectiveness of future campaigns.

The 2005 campaign will run from March 1-March 31, 2005. For additional information on the 2005 campaign contact Mr. John Renner at (216) 522-4180 Ext. 211



2004 Harvest for Hunger Team

Combined Federal Campaign (CFC)

On July 28, 2004, the FEB's Local Federal Coordinating Committee (LFCC), Chaired by Kathy Ainsworth, set the goal for the 2004 CFC at \$1, 970,000. On August 2, 2004, the United Way welcomed the 2004 CFC Loaned Executive (LE) staff.

Combined Federal Campaign (CFC), cont....

This year's team will benefit from several returning Loaned Executives from the 2003 CFC. *"The Loaned Executive staff will play a critical role in the success of the 2004 campaign, the territory has expanded and the bar has been raised"*, said Carol McClain, CFC Director at a recent Federation Retreat. The 2004 Northeast Ohio CFC Campaign has expanded from 8 counties to 16, creating new opportunities and new challenges. The 2004 campaign kicked off on September 15, 2004 at the AJC Federal Building cafeteria. The day was filled with fun, popcorn, and clowns. Kathy Ainsworth, 2005 CFC Chair, mingled with the crowd encouraging their support to the campaign. This year's theme is "Time Never Runs Out for Caring".



2005 CFC Team

The campaign was extremely successful this year, increasing its actual dollars collected over last year by almost 8%. The total collected was \$1,993,972! Congratulations to the CFC committee for such a successful season and thank you to everyone who contributed for your outstanding generosity!

For additional information on the CFC, visit their Web site at: <http://www.uws.org/cfc>

Limited English Proficiency (LEP)

The Cleveland FEB LEP (Limited English Proficiency) Partnership Group collaborates to assist federal agencies and the public in knowing their rights and responsibilities under Executive Order 13166, Improving Access to Persons with LEP. Their recent publication "Know Your Rights" has been translated and is available in English, Spanish, Russian, Arabic, Chinese, French, Korean, Serbo Croation, Japanese, and Vietnamese. Special thanks to the FBI and Linda Schmidt for translation services for the brochure. For copies of the brochure or more information please contact the FEB or Ms. Cynthia Stankiewicz, EEOC, at (216) 522-7679.

Wings of Excellence

The Cleveland Federal Executive Board (FEB) is proud to carry on a tradition of honoring those outstanding Federal employees who exemplify the best in government service. The 19th annual FEB Wings of Excellence Awards Program will be held Friday, May 6, 2005, at the Cleveland Marriott Key Center, 127 Public Square, from 11:00 am to 2:00 pm. The cost of tickets is \$20.00 each.

In 2004, 65 employees from 14 agencies were recognized. The 2005 goal is to once again increase the number of agencies submitting nominations. Each agency should have received a 2005 nomination package by now. They are due to the FEB office by close of business on Friday, February 18, 2005.

For additional information or to report a missing nomination package, please contact the FEB office or Lieutenant Rob Cooper, U.S. Coast Guard, at (216) 902-6188.

Your Cleveland FEB

The mission of the Cleveland FEB is to promote unity of purpose among Federal agencies to better serve our community and our employees.

Elected Officers:

Chair: Kathy Ainsworth, *District Manager, U.S. Postal Service*

Vice-Chair: Greg White, *U.S. Attorney, Office of the U.S. Attorney*

Staff:

Executive Director: Michael W. Goin

Administrative Assistant: Simone Johnson

Office Assistant: Bernice Roberson

UPCOMING EVENTS		
Feb – Mar – Apr – May		
February		
CFCLI Session: Ursuline College	15-Feb	8 A.M.
FEB Wings of Excellence Nominations due to FEB	18-Feb	
Washington's Birthday - Holiday	21-Feb	
PCFO Application Deadline	22-Feb	3 P.M.
Harvest for Hunger Training Session	23-Feb	10 A.M.
March		
Harvest for Hunger Campaign Begins	1-Mar	
Recognition & Awards Committee Meeting	1-Mar	10 A.M.
OPM/FEB Emergency Planning Training	3-Mar	9 A.M.
OPM/FEB Hiring Flexibilities Symposium	3-Mar	1 P.M.
Full Board Meeting	9-Mar	10 A.M.
CFCLI Session: Institute for Creative Living	15-Mar	8 A.M.
Red Cross Minority Recruitment Mtg.	17-Mar	11:30 A.M.
Harvest for Hunger Campaign Ends	31-Mar	
April		
Recognition & Awards Committee Meeting	6-Apr	10 A.M.
Policy Committee Meeting	13-Apr	10 A.M.
CFCLI Session: Furnace Run Metro Parks	19-Apr	8 A.M.
Recognition & Awards Committee Meeting	20-Apr	10 A.M.
May		
Recognition & Awards Committee Meeting	4-May	10 A.M.
Wings of Excellence Awards Program	6-May	11 A.M.
Policy Committee Meeting	11-May	10 A.M.
CFCLI Session	17-May	8 A.M.
Memorial Day - Holiday	30-May	